

Dear Parents,

The First Terminal Examinations will be held online from 21st September 2020 for classes VI to XII. Please note the following regarding the same:

1. Examination Platform
 - Exams will be conducted through Google Classroom and monitored on Google Meet.
 - Your ward will be added to the respective Google Classroom for the same.
 - We have created SCIS domain based email ids for each student. Your ward's email id and will be shared by the respective class teacher. Once you receive your ward's email id please access the id and reset the password according to your choice. Please remember your password.
 - This email id will be used for logging into Google Classrooms created by the class teachers/invigilators
2. Distribution of marks and examination time table have already been shared in the class groups.
3. Duration of Term 1 Examination
 - Writing Time
 - ❖ Classes VI and VII – 1 hour for all subjects
 - ❖ Class VIII- 1 hour 15 minutes for 2nd Language and Mathematics
1 hour for rest of the subjects
 - ❖ Classes IX and X- 1 hour 15 minutes for Mathematics
1 hour 30 minutes for 2nd Language
1 hour for rest of the subjects
 - ❖ Classes XI and XII – 1 hour 30 minutes for all subjects
 - Reading Time
 - ❖ Classes VI to XII- 10 minutes
 - Submission Time
 - ❖ Classes VI to XII- 10 minutes
 - Total duration of the Examination- Reading time + writing time +Submission time
4. Examination Timings
 - The timings mentioned below include 10 minutes of reading time + 10 minutes of submission time along with the writing time
 - Middle School- 8.30 am to 9.50 am
8.30 am to 10.05 am for class VIII 2nd language and Mathematics only
 - Classes IX and X- 10.30am to 11.50 am
10.30 am to 12.05 pm for Mathematics only
10.30 am to 12.20 pm for 2nd language only
 - Classes XI and XII- 10.30 am to 12.20 pm
5. The Google Meet Link ,scheduled for the examination will be shared by the invigilators through the Google Classrooms
6. The question paper will also be shared through Google Classrooms five minutes prior to the commencement of the examination
7. Invigilator: student ratio will be 1:16
8. The student is to be in school uniform. The student's video is to be kept on throughout the examination. The position of the camera should be such that the student as well as the writing material are clearly visible
9. Students are to write the answers in loose ruled sheets-A4 size/South City sheets . The date, name, class, section, subject should be clearly written on top of the sheet. These sheets should be numbered, scanned in correct order and submitted as a single pdf within the allotted time. The entire process will be invigilated.
10. The pdf answer sheet should be attached (turned in) in the respective Google Classroom within the allotted time. Late submissions may not be assessed.
11. All answer sheets are to be preserved by the students in a folder.
12. All classes will remain suspended during the days of the examination.

Warm Regards

Principal

South City International School